

BEESTON REGIS PARISH COUNCIL

MINUTES of the Annual Parish Council Meeting held on Wed., 10th May, 2023, at Scout HQ, Cromer Rd., Beeston Regis. – (followed the parish meeting)

All members attending duly signed their “Declaration of Acceptance of Office”.
The Chair welcomed the two new members to the council

Present: M.Knowles (Chair), M.Butt, P.Thorogate, N.Wylde, M.Wright, N.Wright, R.Beckley, I.Hudson, and the Clerk. Also present were J.Oliver (NCC), K.Toye (NNDC), and two members of the public.

1a To elect Chairman & signing of Declaration of Acceptance of Office

M.Knowles was elected Chairman for the coming year and he duly signed his Declaration of Acceptance of Office (Prop: MW, Sec: IH).

1b To elect Vice-Chair & signing of Declaration of Acceptance of Office

R.Beckley was elected Vice-Chair for the coming year and he duly signed his Declaration of Acceptance of Office (Prop: MK, Sec: MB).

1c. To receive and consider apologies

Apologies were received and accepted from Cllrs.R.Smith, C.Goodwin, and S.Kent.

1d. To receive Declarations of Interest on agenda items

None received.

2. To approve the minutes of meeting held 12/4/23

The minutes, which had already been circulated, were accepted as a true record.
(Prop: IH, Sec: MB).

3 . Public Participation (requests to speak on agenda items)

No requests to speak on agenda items but a problem with the pavement adjacent to 83, Abbey Park was referred to the Clerk for attention by NCC.Highways.

4. Finance:

(a) To approve invoices for payment and note bank balances:

P.Bullimore £417.10 (net sal), W.Peverill £100.00 (footpath maintenance)

HMRC £25.40 (tax on salary), P.Bullimore £45.87 (clerks exps).

Arthur J.Gallagher Insur £1059.42 (insurance) Secret Gardens £150.00 (grass)

*** The above payments, as scheduled on the agenda, were approved (Prop: MW, Sec: MB). The reconciled bank balances were as follows :- A/C 10162132 £4866.68 and A/C 10162140 £5004.39.

(b) To receive report and consider the Annual Insurance.

This item was discussed prior to 4a (approval of payments) and RB had circulated his report to members which recommended acceptance of the Gallagher renewal for the Hiscox Insurance. It was agreed to renew using the three year option (Prop: N.Wr., Sec: PT).

5. Planning:

(a) To note decisions/information received from NNDC since last update PF/23/0507; Extn at 49, Regis Avenue – Approved 25/4/23.

(b) To consider planning applications received since agenda printed matter
None received.

(c) FUL/2023/0005; To note news re new Recycling Centre.
The Clerk had received no further news. J.Oliver (NCC) gave a brief update stating that it would soon be going to the NCC.Planning Committee.

(m) To consider PCs responsibilities re the AONB.
Duly considered above.

6. Highways/Footpath matters.

(a) To receive update re NCC. Highways Parish P'Ship Scheme, 2023/24.
The Clerk informed members that this scheme was currently with the NCC Highways Design Team. The Chair reminded members about the "Gateway Project" in Britons Lane (just north of the quarry entrance) and J.Oliver (NCC) told members that gateways are fairly successful. A discussion followed with PT asking about the introduction of a 20mph zone and N.Wy. enquiring about the "pedestrian zones". The Chair reminded members of the many years discussing Britons Lane traffic problems and said this matter would have to go on the next agenda.

(b) To note continuation of NCC Footpaths Delegation Agreement.
The Clerk informed members that he had received confirmation of the footpath agreement continuing with an increase in the grant of approx.. £50 pa for the coming year.

7. Meetings & Conferences (to receive reports and announcements)

The Clerk had attended a Parish & Town Council Forum at NNDC via Zoom. This was to update clerks on election arrangements etc..

8. To consider a village litter pick.

It was agreed to have a litter pick and this matter would be carried forward to the next agenda when arrangements would be made.

9. To consider a further footpaths inspection.

It was agreed to carry out a further footpaths inspection and again arrangements would be made at the next meeting.

10. Governance:

(a) To revisit the Code of Conduct.
It was agreed that the BRPC code would remain unaltered (Prop: RB, Sec: IH).

(b) To confirm eligibility & re-adopt the General Power of Competence
It was agreed that Beeston Regis Parish Council meets the criteria for the GPOC as prescribed by the Secretary of State (two thirds elected members and a qualified clerk) and it was further agreed to re-adopt the GPOC (Prop: IH, Sec: MB)

(c) To consider appointments & arrangements as per standing orders.
(To agree appointment of councillors to outside bodies, Land & Asset inspection, Subscriptions, PC Calendar, Bank Mandates, Internal Auditor, Bank Signatories)

The following was agreed (Prop: MK, Sec: RB).

- ** Appointments to outside bodies – Hooke Charity; MW and SK: Church Field; RB, SNAP; CG: and Planning Committees; as agreed at the time.
- ** Land & Asset Inspection: Contractor, Will Peverill liaising with RB.
- ** Subscriptions; Subscribe to NALC and NPTS
- ** PC Calendar; continue meeting on 2nd Wednesday of the month.
- ** Bank Mandate; Direct Debit to SSE and Standing Order to T.T.Jones Electrical.
- ** Internal Auditor; Re-appoint Mr.S.Meakin.
- ** Bank Signatories; RB, MW, and MK (MK replacing MR)

11. To receive reports from District & County Councillors

J.Oliver (NCC) had submitted a written report which had been circulated to members. It referred to :- (a) King Charles 111 England Coast Path (was Eng.Coast Path) (b) Concussion guidelines for grass roots sports (c) new adverse weather & health plan (d) Nfk Creativity & Wellbeing Week (e) Trading Standards Cold Calling Alert. J.Oliver reported verbally re the new leader of NCC (Kay Mason-Billig)

12. Police & Sect.17 Crime & Disorder Act.

The PCC information continue to be circulated.

13. To receive Correspondence (not included in agenda items above).

Nfk ALC; various updates

Sheringham Police; newsletter.

(Both the above circulated by the Chairman)

A welcome letter had been received from SSE re the new electricity contract.

14. Resolution re Public Participation (comments/other matters).

No further matters.

15. To confirm date of next meeting.

This was confirmed for Wednesday, 14th June, 2023 - 7pm.

The Clerk reminded members re submitting their “Register of Interests” forms to NNDC (on-line) and their “Election Expenses” forms to NNDC.